

# **Unifor Local 88 ONE Week Paid Education Leave and Health & Safety Fund 2017 Fall Applications**

June 13, 2017

To: GM CAMI Assembly Unit Members  
AWC Unit Members  
DCT Unit Members

The Paid Education Leave (PEL) and Health & Safety Fund (HSF) programs focus on a number of key themes: the union, the workplace, the economy, politics, workplace health and human rights. Using case studies, guest speakers, small group discussions, debates, project work, film and video, media studies, art and culture participants learn about past and current (as well as international) struggles for democracy and social justice.

The PEL and HSF programs are held at the Unifor Family Education Centre in Port Elgin. Application forms may be obtained at the local union hall office (Ingersoll), unit inplant offices or at [www.unifor88.ca](http://www.unifor88.ca)

The Unifor Local 88 PEL and HSF Selection Committee will review all applications the week of July 31, 2017. All applicants will be made aware of the committee's decision the week of August 7, 2017.

For more information or questions on completing the application please contact;

- President Dan Borthwick at [dan.borthwick@bell.net](mailto:dan.borthwick@bell.net) or 519-425-0952 ext 101.

Submit applications at the GM inplant office-President's mailbox, Unit Chairperson or at the local union hall office.

**Application Deadline: Friday, July 14, 2017 at 4pm**

**Fall 2017 Paid Education Leave (PEL) and Health & Safety Fund (HSF)  
Programs One Week Application Form**

1. This application form is to be used for the **one week PEL and HSF Programs only**. You may add additional sheets of paper to expand on answers.
2. Applicants are scored based on this application only. Please include any and all information that may assist the Selection Committee in fairly evaluating your application. Both union and community activities are considered.
3. Applicants applying for a multiple week program (i.e. Aboriginal Workers of Colour, Workers Referral Programs, etc.) will be considered over multiple sessions.
4. Priority will be given to members that are currently active within our local union.
5. The selection committee will use the following guidelines as the criteria for selecting participants;
  - a. Current involvement within the local union.
  - b. Applicant scoring based upon the answers provided with this application.
  - c. Applicants that have not attended one of these programs in the past.
6. The Selection Committee consists of the Local Union President, GM Unit Chairperson (or designate), Education Committee Chairperson (or designate), Member of the Executive Board and a past PEL graduate (as selected by the President).
7. Applicants will be notified by mail the results of the selection process following the Selection Committee meeting.
8. All members must submit a completed application to be considered. Each member will be considered for only one course therefore please be specific as to which course you want to participate in. Please only select one program and one week. **Do not submit more than one application. Only select one course and date. Multiple applications will be returned.**
9. Application deadline is Friday, July 14, 2017 at 4pm. Submit your application to the Unit Inplant Union Office or Union Hall Office.

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Employee #: \_\_\_\_\_ Shift: \_\_\_\_\_ Department: \_\_\_\_\_

Email: \_\_\_\_\_

**PLEASE ANSWER ALL QUESTIONS IN DETAIL**

1. Do you attend General Membership, Proposal, Ratification Vote meetings?

Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, how often? When was the last meeting you attended?

If no, why not?

SCORE-\_\_\_\_\_/3

2. Are you presently on any of our 15 Local Union Standing Committees?

Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, which committees and for how long?

If no, why not?

SCORE-\_\_\_\_\_/3

3. Have you been member of any of our 15 Local Union Standing Committees in the past?

Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, which committees and when?

If no, why not?

SCORE-\_\_\_\_\_/3

4. Have you ever worked on or organized any programs, events or projects for your Local Union?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what and when?

If no, why not?

SCORE- \_\_\_\_\_/5

5. Have you ever participated in any protests, rallies or community actions such as Toyota Organizing, Medicare, "Up the Minimum Wage" campaigns, CLC/CAW Pension campaign, Auto Policy campaign, TPP campaign or picket line support?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, which ones and when?

If no, why not?

SCORE- \_\_\_\_\_/5

6. Are you actively involved in any community activity such as coaching sports, volunteering at schools, charities etc.?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please give details.

SCORE- \_\_\_\_\_/3

7. Have you ever taken any labour related educational courses or attended any labour related conferences?

Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, what and when?

If no, why not?

SCORE-\_\_\_\_\_/5

8. Have you ever attended or taken a PEL or HSF program in the past?

Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, what and when?

Please indicate how you become actively involved in your local union after taking this program?

SCORE-\_\_\_\_\_/5

9. Have you ever been active in protecting your rights (or co-workers rights) at work? For example: by submitting problem solvers, time disputes, safety concern, grievances, etc.?

Yes\_\_\_\_\_ No\_\_\_\_\_

If yes, please describe?

SCORE-\_\_\_\_\_/5

10. Please state 5 points that would summarize the reasons why you would like to attend the program you have identified.

1.

2.

3.

4.

5.

SCORE-\_\_\_\_\_/5

11. If selected and once you complete one of these programs;

What do you hope to achieve within your union?

How do you plan to become involved within your local union?

SCORE-\_\_\_\_\_/5

TOTAL SCORE-\_\_\_\_\_

**Pledge Of Participation Within Our Local Union**

I, \_\_\_\_\_, understand that the One Week PEL Program plays a very important role in developing activists and the future leadership of our local unions. If selected and once I have completed the program, I pledge that I will become involved in our local union.

I will;

- attend General Membership Meetings; and
- join one of the many local union Standing Committees; and
- actively participate in the community promoting our local union.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ALL INFORMATION NEEDS TO BE COMPLETED**

Port Elgin Education <b>STUDENT FORM</b> 115 Shipley Ave. Port Elgin ON N0H 2C5	50/50 Funding? YES	H&S Training Fund? YES	Course: _____
	Phone 1-800-265-3735	FAX 519-389-3845	Date: _____

**SIN: (For Payroll & Expenses)** \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Province: \_\_\_\_\_ Postal Code : \_\_\_\_\_

Local \_\_\_\_\_ Unit# \_\_\_\_\_

Employer \_\_\_\_\_

Employee Clock # \_\_\_\_\_ Dept. \_\_\_\_\_

Phone (Home) (\_\_\_\_) \_\_\_\_\_

Phone (Cell) (\_\_\_\_) \_\_\_\_\_

Email (Print clearly) \_\_\_\_\_

Smoker: Yes \_\_\_\_\_ No \_\_\_\_\_  
 (Unifor Education Centre is a completely smoke free facility.  
 This question is only to assist in assigning a roommate.)

Date of Birth (mm/dd/yy) \_\_\_\_/\_\_\_\_/\_\_\_\_

Gender \_\_\_\_\_

Special requirements: i.e. handicapped room, diet,  
 medical, etc. Yes \_\_\_\_\_ No \_\_\_\_\_  
 If so, what? \_\_\_\_\_

Emergency Contact \_\_\_\_\_

Emergency Phone (\_\_\_\_) \_\_\_\_\_

Roommate Request: \_\_\_\_\_

**ARE YOU ABORIGINAL OR PERSON OF COLOUR ?** YES \_\_\_\_\_ NO \_\_\_\_\_  
 As part of our Union's commitment to ensure that we better reflect the diversity of our membership at all levels within the Union, we ask that you answer the above question so we can track participation.

**IF ON SALARY CONTINUATION; MARK AN X IN PAYROLL SECTION**  
 (If you are being paid by the employer this week)

ARE YOU A: FULL TIME WORKER? \_\_\_\_\_ OR PART TIME WORKER? \_\_\_\_\_

\$ \_\_\_\_\_ + \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
 Current Wage Rate COLA Total Hourly Rate As of Date

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_  
 Aft. Shift Rate Night Shift Rate Other Hours per pay period

\*If vacation pay is included in your regular pay  
 (as per your collective agreement), enter  
 percentage here \_\_\_\_\_%

Skilled Trades? Yes \_\_\_\_\_

Expected Rate Change (when) \_\_\_\_\_ How much? \_\_\_\_\_

Applicant signature: \_\_\_\_\_ Date Completed: \_\_\_\_\_

Local Union Verification:  
 Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**APPLICANTS CANNOT APPROVE THEIR OWN PAYROLL/EXPENSE FORM, MUST BE SIGNED BY THE PRESIDENT, FINANCIAL SECRETARY OR CHAIRPERSON OTHER THAN ONESELF.**





## EDUCATION SCHEDULE - Port Elgin September – December 2017

DATE	COURSES OFFERED	SUPPORT STAFF
<b>September 17-22</b> <b>Registration</b> <b>Deadline July 14</b>	<a href="#">Aboriginal Workers of Colour Week 1</a>	Carmen
	<a href="#">Climate Change and Our Jobs</a> <b>**NEW**</b>	Jo-Anne
	<a href="#">Collective Bargaining</a>	Line
	<a href="#">Grievance Handling &amp; Workplace Leadership</a>	Line
	<a href="#">Harassment Investigation</a> <b>**NEW**</b> Pre requisite Human Rights	Carmen
	<a href="#">Human Rights</a>	Carmen
	<a href="#">WSIB I &amp; II</a> Ontario Only	Jo-Anne
	<a href="#">Skilled Trades – Monday Start</a>	Jo-Anne
<b>October 15-20</b> <b>Registration</b> <b>Deadline July 14</b>	<a href="#">Human Rights</a>	Carmen
	<a href="#">Planning for your Future (4 Day Course – Ends Thursday)</a>	Jo-Anne
	<a href="#">WSIB Return to Work</a> (Pre-requisite WSIB I & II) Ontario Only	Jo-Anne
<b>October 22-27</b> <b>Registration</b> <b>Deadline July 14</b>	<a href="#">Health and Safety – Women</a>	Jo-Anne
	<a href="#">Women Activists</a>	Line
	<a href="#">Women in Collective Bargaining</a>	Carmen
<b>ON SITE CHILD CARE</b>	<b>*** Child care registration Deadline (0-12 years) –***</b> <b>Deadline for registration is September 15<sup>th</sup></b>	
<b>October 29- November 3</b> <b>Registration</b> <b>Deadline July 14</b>	<a href="#">Aboriginal Workers of Colour Week 2</a>	Carmen
	<a href="#">Collective Bargaining</a>	Line
	<a href="#">Conflict Resolution</a>	Carmen
	<a href="#">Grievance Handling &amp; Workplace Leadership</a>	Line
	<a href="#">Introduction to Ergonomics</a> <b>**NEW**</b>	Jo-Anne
	<a href="#">Stress: The Workplace Hazard</a> <b>**NEW**</b>	Jo-Anne
	<a href="#">Worker Referral Assistance Program Level 2</a>	Carmen
<b>November 5-10</b>	<a href="#">Aboriginal Workers of Colour Week 1</a>	Carmen
	<a href="#">Accident and Incident Investigation</a> <b>**NEW**</b>	Jo-Anne

<b>Registration</b> <b>Deadline July 14</b>	<a href="#">Harassment Investigation</a> <b>**NEW**</b> <small>Pre requisite Human Rights</small>	Carmen
	<a href="#">Health and Safety</a> <b>**NEW**</b>	Line
	<a href="#">Human Rights</a>	Carmen
	<a href="#">Toxic Substances in the Workplace</a>	Jo-Anne
	<a href="#">Union Communications</a>	Line
<b>November 12-17</b> <b>Registration Deadline July 14</b>	<a href="#">Executive Board Training</a>	Line
<b>November 19-24</b> <b>Registration</b> <b>Deadline July 14</b>	<a href="#">Climate Change and Our Jobs</a> <b>**NEW**</b>	Jo-Anne
	<a href="#">Collective Bargaining</a>	Line
	<a href="#">Conflict Resolution</a>	Carmen
	<a href="#">Grievance Handling &amp; Workplace Leadership</a>	Line
	<a href="#">Time Study- Easing the Pace of Work</a> <a href="#">Skilled Trades – Monday Start</a>	Carmen Jo-Anne
<b>November 26- December 2</b> <b>Registration</b> <b>Deadline July 14</b>	<a href="#">Arbitration for Leadership</a>	Line
	<a href="#">Conflict Resolution Week 2</a>	Carmen
	<a href="#">Environment Community</a>	Line
	<a href="#">Health and Safety</a> <b>**NEW**</b>	Line
	<a href="#">Stress: The Workplace Hazard</a> <b>**NEW**</b>	Jo-Anne
	<a href="#">Unifor Foundations</a> <a href="#">WSIB Appeals- Level III (Pre-requisite WSIB I &amp; II) Ontario Only</a>	Carmen Jo-Anne
<b>December 3-8</b> <b>Registration</b> <b>Deadline July 14</b>	<a href="#">Aboriginal Workers of Colour Week 2</a>	Carmen
	<a href="#">Accident and Incident Investigation</a> <b>**NEW**</b>	Jo-Anne
	<a href="#">Human Rights</a>	Carmen
	<a href="#">Union Communications</a>	Line
<b>December 10-15</b> <b>Registration</b> <b>Deadline July 14</b>	<a href="#">Collective Bargaining</a>	Line
	<a href="#">Conflict Resolution</a>	Carmen
	<a href="#">Grievance Handling &amp; Workplace Leadership</a>	Line
	<a href="#">Harassment Investigation</a> <b>**NEW**</b> <small>Pre requisite Human Rights</small>	Carmen
	<a href="#">Health and Safety</a> <b>**NEW**</b>	Line
	<a href="#">Introduction to Ergonomics</a> <b>**NEW**</b> <a href="#">WSIB Medical Orientation (Pre-requisite WSIB I &amp; II)</a>	Jo-Anne Jo-Anne

**CHILD CARE REGISTRATION** - when on-site childcare is offered, you **MUST REGISTER AT THE TIME YOU SUBMIT YOUR APPLICATION**. Please contact the Family Education Child Care Centre for the on-site child care registration forms at 1-800-265-3735 ext. 3233 or email Laurie Wright at [fecchildcare@unifor.org](mailto:fecchildcare@unifor.org)