

Unifor Local 88 ONE Week Paid Education Leave and Health & Safety Fund 2018 Spring Applications

December 14, 2017

To: GM CAMI Assembly Unit Members
AWC Unit Members
DCT Unit Members

The Paid Education Leave (PEL) and Health & Safety Fund (HSF) programs focus on a number of key themes: the union, the workplace, the economy, politics, workplace health and human rights. Using case studies, guest speakers, small group discussions, debates, project work, film and video, media studies, art and culture participants learn about past and current (as well as international) struggles for democracy and social justice.

The PEL and HSF programs are held at the Unifor Family Education Centre in Port Elgin. Application forms may be obtained at the local union hall office (Ingersoll), unit inplant offices or at www.unifor88.ca

The Unifor Local 88 PEL and HSF Selection Committee will review all applications the week of January 12, 2018. All applicants will be made aware of the committee's decision the week of January 22, 2018.

For more information or questions on completing the application please contact;

- President Dan Borthwick at dan.borthwick@bell.net or 519-425-0952 ext 101.

Submit applications at the GM inplant office-President's mailbox, Unit Chairperson or at the local union hall office.

Application Deadline: Friday, January 12, 2018 at 4pm

**Spring 2018 Paid Education Leave (PEL) and Health & Safety Fund (HSF)
Programs One Week Application Form**

1. This application form is to be used for the **one week PEL and HSF Programs only**. You may add additional sheets of paper to expand on answers.
2. Applicants are scored based on this application only. Please include any and all information that may assist the Selection Committee in fairly evaluating your application. Both union and community activities are considered.
3. Applicants applying for a multiple week program (i.e. Aboriginal Workers of Colour, Workers Referral Programs, etc.) will be considered over multiple sessions.
4. Priority will be given to members that are currently active within our local union.
5. The selection committee will use the following guidelines as the criteria for selecting participants;
 - a. Current involvement within the local union.
 - b. Applicant scoring based upon the answers provided with this application.
 - c. Applicants that have not attended one of these programs in the past.
6. The Selection Committee consists of the Local Union President, GM Unit Chairperson (or designate), Education Committee Chairperson (or designate), Member of the Executive Board and a past PEL graduate (as selected by the President).
7. Applicants will be notified by mail the results of the selection process following the Selection Committee meeting.
8. All members must submit a completed application to be considered. Each member will be considered for only one course therefore please be specific as to which course you want to participate in. Please only select one program and one week. **Do not submit more than one application. Only select one course and one date. Multiple applications will be returned.**
9. Application deadline is Friday, January 12, 2018 at 4pm. Submit your application to the Unit Inplant Union Office or Union Hall Office.

Name: _____

Address: _____ City: _____

Postal Code: _____ Phone: _____

Employee #: _____ Shift: _____ Department: _____

Email: _____

PLEASE ANSWER ALL QUESTIONS IN DETAIL

1. Do you attend General Membership, Proposal, Ratification Vote meetings?

Yes _____ No _____

If yes, how often? When was the last meeting you attended?

If no, why not?

SCORE- _____/3

2. Are you presently on any of our 15 Local Union Standing Committees?

Yes _____ No _____

If yes, which committees and for how long?

If no, why not?

SCORE- _____/3

3. Have you been member of any of our 15 Local Union Standing Committees in the past?

Yes _____ No _____

If yes, which committees and when?

If no, why not?

SCORE- _____/3

4. Have you ever worked on or organized any programs, events or projects for your Local Union?

Yes _____ No _____

If yes, what and when?

If no, why not?

SCORE- _____/5

5. Have you ever participated in any protests, rallies or community actions such as Toyota Organizing, Medicare, "Up the Minimum Wage" campaigns, CLC/CAW Pension campaign, Auto Policy campaign, TPP campaign or picket line support?

Yes _____ No _____

If yes, which ones and when?

If no, why not?

SCORE- _____/5

6. Are you actively involved in any community activity such as coaching sports, volunteering at schools, charities etc.?

Yes _____ No _____

If yes, please give details.

SCORE- _____/3

7. Have you ever taken any labour related educational courses or attended any labour related conferences?

Yes_____ No_____

If yes, what and when?

If no, why not?

SCORE-_____/5

8. Have you ever attended or taken a PEL or HSF program in the past?

Yes_____ No_____

If yes, what and when?

Please indicate how you become actively involved in your local union after taking this program?

SCORE-_____/5

9. Have you ever been active in protecting your rights (or co-workers rights) at work? For example: by submitting problem solvers, time disputes, safety concern, grievances, etc.?

Yes_____ No_____

If yes, please describe?

SCORE-_____/5

10. Please state 5 points that would summarize the reasons why you would like to attend the program you have identified.

1.

2.

3.

4.

5.

SCORE-_____/5

11. If selected and once you complete one of these programs;

What do you hope to achieve within your union?

How do you plan to become involved within your local union?

SCORE-_____/5

TOTAL SCORE-_____

Pledge Of Participation Within Our Local Union

I, _____, understand that the One Week PEL Program plays a very important role in developing activists and the future leadership of our local unions. If selected and once I have completed the program, I pledge that I will become involved in our local union.

I will;

- attend General Membership Meetings; and
- join one of the many local union Standing Committees; and
- actively participate in the community promoting our local union.

Signature: _____ Date: _____



EDUCATION SCHEDULE - Port Elgin February – June 2018

DATE	COURSES OFFERED	SUPPORT STAFF
February 25-March 2	<u>Collective Bargaining</u>	Line
Registration	<u>Conflict Resolution</u>	Carmen
Deadline January 12	<u>Grievance Handling & Workplace Leadership</u>	Line
	<u>Stress: The Workplace Hazard</u>	Jo-Anne
	<u>WSIB I & II</u>	Jo-Anne
March 4-9	<u>Aboriginal Workers of Colour Week 1</u>	Carmen
Registration	<u>Accident and Incident Investigation</u>	Jo-Anne
Deadline January 12	<u>Health and Safety</u>	Line
	<u>Human Rights</u>	Carmen
	<u>Unifor Foundations</u>	Carmen
	<u>Skilled Trades – Monday Start</u>	Jo-Anne
March 11-16	<u>Health and Safety for Women</u>	Jo-Anne
Registration	<u>Women's Activist</u>	Line
Deadline January 12	Women's Advocate Basic Training (Bargained Advocates Only – Call for enrolment and application)	Line
	<u>Women in Leadership</u> (Prerequisite Women's Activist)	Line
	<u>Women's Power and Political Action</u> (Women's Activist (1 week and 3day), AWOC, Pride Activist or Youth Activist)	Carmen
ON SITE CHILD CARE	*** Child care registration Deadline (0-12 years) –February 2 *** *** Teen program Deadline (13-16 years) – February 2***	
DATE	COURSES OFFERED	SUPPORT STAFF
April 15-20	<u>Collective Bargaining</u>	Line
Registration	<u>Conflict Resolution</u>	Carmen
Deadline January 12	<u>Grievance Handling & Workplace Leadership</u>	Line
	<u>Health and Safety</u>	Line
	<u>Human Rights</u>	Carmen
	<u>Introduction to Ergonomics</u>	Jo-Anne

APRIL 20-22	EI – CPP CONFERENCE	FRONT DESK
April 22-27	<u>Aboriginal Workers of Colour – Week 2</u>	Carmen
Registration	<u>Harassment Investigation</u> (Prerequisite Human Rights)	Carmen
Deadline January 12	<u>Toxic Substances in the Workplace</u>	Jo-Anne
April 29-May 4	<u>Accident and Incident Investigation</u>	Jo-Anne
Registration	<u>Climate Change and Our Jobs</u>	Jo-Anne
Deadline January 12	<u>Stress: The Workplace Hazard</u>	Jo-Anne
	<u>Union Communications</u>	Line
	<u>WSIB Appeals</u> (Prerequisite WSIB I & II)	Jo-Anne
MAY 4-6	PENSION CONFERENCE	FRONT DESK
MAY 4-6	JOINT WORKPLACE CONFERENCE	FRONT DESK
May 6-11	<u>Aboriginal Workers of Colour Week 1</u>	Carmen
Registration	<u>Collective Bargaining</u>	Line
Deadline January 12	<u>Conflict Resolution – Level 2</u> (Prerequisite Conflict Resolution Level 1)	Carmen
	<u>Harassment Investigation</u> (Prerequisite Human Rights)	Carmen
	<u>Skilled Trades – Monday Start</u>	Jo-Anne
MAY 11-13	EDUCATION CONFERENCE	FRONT DESK
MAY 23-25	PRESIDENT’S CONFERENCE	FRONT DESK
DATE	COURSES OFFERED	SUPPORT STAFF
June 3-8	<u>Collective Bargaining</u>	Line
Registration	<u>Conflict Resolution</u>	Carmen
Deadline January 12	<u>Grievance Handling & Workplace Leadership</u>	Line
	<u>Health and Safety</u>	Line
	<u>Human Rights</u>	Carmen
	<u>ASL interpretation available for this course</u>	
JUNE 8-10	H&S WORKERS COMPENSATION CONFERENCE	FRONT DESK
June 10-15	<u>Aboriginal Workers of Colour – Week 2</u> (Prerequisite Aboriginal Workers of Colour Week 1)	Carmen
Registration	<u>Environment Community</u>	Line
Deadline January 12	<u>Harassment Investigation</u> (Prerequisite Human Rights)	Carmen

Pride Activists	Jo-Anne
Time Study – Easing the Pace of Work	Carmen
Toxic Substances in the Workplace	Jo-Anne
Union Communications	Line

JUNE 15-17	ABORIGINAL WORKERS OF COLOUR CONFERENCE	FRONT DESK
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CHILD CARE REGISTRATION - when on-site childcare is offered, you **MUST REGISTER AT THE TIME YOU SUBMIT YOUR APPLICATION**. Please contact the Family Education Child Care Centre for the on-site child care registration forms at 1-800-265-3735 ext. 3233 or email Laurie Wright at fecchildcare@unifor.org

All courses start on the Sunday night including 4 Day Courses.

**** Courses are occasionally subject to change. Please check the website to ensure you have the most up to date schedule**** www.unifor.org/education-en

CONFERENCE registrations are to be sent to the Front Desk on the Centre Registration form – not PEL application forms. PEL funds are not used for Conferences - PEL courses only.



QUESTIONS ABOUT THE SCHEDULE? Please contact the appropriate support staff listed below:

Carmen Stefanich
 1-800-265-3735 EXT. 3215
 EMAIL carmen.stefanich@unifor.org
 FAX 519-389-3845
 Heather Porter
 1-800-265-3735 EXT. 3218
 EMAIL heather.porter@unifor.org
 FAX 519-389-3845
 Front Desk
 1-800-265-3735 EXT. 3221
 EMAIL confcentre@unifor.org
 FAX 519-389-3222

Line Boucher
 1-800-265-3735 EXT. 3217
 EMAIL line.boucher@unifor.org
 FAX 519-389-3845
 Jo-Anne Cameron
 1-800-265-3735 EXT. 3268
 EMAIL jo-anne.cameron@unifor.org
 FAX 519-389-3222

ALL INFORMATION NEEDS TO BE COMPLETED

Port Elgin Education STUDENT FORM 115 Shipley Ave. Port Elgin ON N0H 2C5	50/50 Funding? YES	H&S Training Fund? YES	Course: _____
	Phone 1-800-265-3735	FAX 519-389-3845	Date: _____

SIN: (For Payroll & Expenses) _____

First Name: _____

Last Name: _____

Address: _____

City: _____

Province: _____ Postal Code : _____

Smoker: Yes _____ No _____

(Unifor Education Centre is a completely smoke free facility.
This question is only to assist in assigning a roommate.)

Special requirements: i.e. handicapped room, diet,
medical, etc. Yes _____ No _____
If so, what? _____

Local _____ Unit# _____

Employer _____

Employee Clock # _____ Dept. _____

Phone (Home) (____) _____

Phone (Cell) (____) _____

Email (Print clearly) _____

Date of Birth (mm/dd/yy) ____/____/____

Gender _____

Emergency Contact _____

Emergency Phone (____) _____

Roomate Request: _____

ARE YOU ABORIGINAL OR PERSON OF COLOUR ? YES _____ NO _____
 As part of our Union's commitment to ensure that we better reflect the diversity of our membership at all levels within the Union, we ask that you answer the above question so we can track participation.

IF ON SALARY CONTINUATION, MARK AN X IN PAYROLL SECTION
 (If you are being paid by the employer this week)

ARE YOU A: FULL TIME WORKER? _____ OR PART TIME WORKER? _____

\$ _____ + \$ _____ = \$ _____
 Current Wage Rate COLA Total Hourly Rate As of Date

\$ _____ \$ _____ \$ _____
 Aft. Shift Rate Night Shift Rate Other Hours per pay period

*If vacation pay is included in your regular pay
(as per your collective agreement), enter
percentage here _____%

Skilled Trades? Yes _____

Expected Rate Change (when) _____ How much? _____

Applicant signature: _____ Date Completed: _____

Local Union Verification:

Signature:

Print Name: Title:

APPLICANTS CANNOT APPROVE THEIR OWN PAYROLL/EXPENSE FORM, MUST BE SIGNED BY THE PRESIDENT, FINANCIAL SECRETARY OR CHAIRPERSON OTHER THAN ONESELF.