

Memo

General Motors of Canada Company
CAMI Assembly
300 Ingersoll St., P.O. Box 1005
Ingersoll, Ontario N5C 4A6

Subject:
2023 Return to Work – B SHIFT Team Members

Date:
February 2, 2023

To:
All GM CAMI Assembly Team Leaders

From:
HR/LR

Department:
All

Department:
HR/LR

All B-SHIFT production Team Members are scheduled to return to work for **February 6th, 2023**, on day shift, to begin training in their Team Member roles. This will be a combination of classroom and on-the-job training, so all PPE is required (safety boots/shoes, safety glasses). ****Only B-SHIFT Team Leaders are expected to report to work during this week, unless notified by your Supervisor**.**

Please report to the following location for 7:00am:

- 1) **BODY:** *Old Stamping Salary Office*
- 2) **PAINT:** *Paint Salary Office*
- 3) **QUALITY:** *Quality Auditorium*
- 4) **MATERIALS:** *Above the Quality Auditorium; Room 2*
- 5) **ASSEMBLY (TEAM 02, 03, PSG, SG):** *Above the Quality Auditorium; Room 1*
- 6) **ASSEMBLY (TEAM 01, 04, 11, 13, 14, 15, 16, 17, 18, 20, 21, 22, 23, 24, 26, 27, 28, 29, 31, 32, 33, 41, 42, 43):** *Main Auditorium (Admin Building)*

All badges will be activated and turn-styles will be in use. If you have any issues with your swipe in badge at the turn-style, you will be required to sign in through the security entrance.

****Reminder to badge in and out at the designated card readers at each entrance when entering and leaving the plant****

More details regarding the return-to-work training plan will be provided during this week.