

March 23, 2023

General Motors of Canada Company
CAMI Assembly
300 Ingersoll St., P.O. Box 1005
Ingersoll, Ontario N5C 4A6

Subject: **2022/2023 Hourly Unused Vacation – Paid & Unpaid**

Unifor Local 88 and CAMI Assembly have agreed on a process regarding the remaining hourly unscheduled and scheduled vacation hours for the balance of the 2022/2023 vacation year. This process does not apply to Maintenance Associates or production team members on maternity/parental leaves.

All production team members that have paid vacation hours remaining at the end of the 2022/2023 vacation year will not have these hours carried over into the 2023/2024 vacation year. Any paid vacation not used prior to July 1, 2023, will be paid out on July 6, 2023.

Team members will be permitted to remove vacation scheduled between March 27, 2023, and June 30, 2023. This option is available for both layoff and scheduled production weeks.

Any team member that wishes to schedule vacation into the month of April (layoff) must contact their department to have that entered prior to **March 31, 2023. Anything received in April will not be entered.**

To schedule vacation in April please contact your department representative through email only:

Assembly:	Sarah Kelly	sarah.kelly@gm.com
Paint:	Gary McManus	gary.mcmanus@gm.com
Body:	Kevin Harvey	kevin.harvey@gm.com
Quality:	William Valk	william.valk@gm.com
GSC/Materials:	Victoria Couillard	victoria.couillard@gm.com

Any vacation hours that are paid out on July 6, 2023, will not accrue hours towards your 2023/2024 paid vacation entitlement (1000 hour qualifier).

The company will be responsible to meet, but not exceed, vacation allotments in the scheduled production weeks from today to June 30, 2023.

Any unscheduled, unpaid vacation hours do not require any action. Unused unpaid vacation hours will be automatically removed at the end of the 2022/2023 vacation year. There is no requirement to sign these hours off.