

Memo

General Motors of Canada Company
CAMI Assembly
300 Ingersoll St., P.O. Box 1005
Ingersoll, Ontario N5C 4A6

Subject:
Friday Preceding Victoria Day SUB/IMP cutoff/ Victoria Day

To:
All Hourly GM CAMI Assembly Team Members

Department:
All

Date:
May 4, 2023

From:
Payroll

Department:
Payroll

Friday, May 19, 2023 is a contractual holiday per the collective agreement.

To ensure no delay with your SUB/IMP payments, you must submit your EI denial letter (if required) and/or IMP application to the canadian_suboffice@gm.com by Thursday, May 18, 2023 by noon. (The earlier you send it in the week the better)

Any EI denial letters or IMP applications received after May 18, 2023 by noon ***will not*** be processed for payment until the next pay cycle of June 1, 2023.

Please note: Monday May 22, 2023 is a statutory holiday so pay day will be : Friday, May 26, 2023 for pay period May 14 – 20, 2023.