

ROUND ONE VACATION PROXY SHEET

2024 - 2025 VACATION YEAR *(PRODUCTION ONLY)*

Name & Emp. # _____

Dept/ Shift: _____

Phone Number: _____

You are permitted to holdback 24 hours of vacation, please check one:

I wish to schedule my remaining hours in round two

I wish to holdback my remaining hours and will not be contacted

Vacation booked in full week blocks in round 1 can ONLY be moved into available full week blocks, NOT broken up into single days.

VACATION ONLY

ROUND 1 BOOK FULL WEEKS ONLY

Indicate Preference by # - B Shift Days shaded

days

Summer Shutdown (excluding Battery): Weeks of July 1 & 8 freeze

	July 15, 2024	40 hrs	A
	July 22, 2024	40 hrs	A
	July 29, 2024	40 hrs	B
	August 5, 2024	32 hrs	B
	August 12, 2024	40 hrs	A
	August 19, 2024	40 hrs	A
	August 26, 2024	32 hrs	B
	September 2, 2024	32 hrs	B
	September 9, 2024	40 hrs	A
	September 16, 2024	40 hrs	A
	September 23, 2024	40 hrs	B
	September 30, 2024	40 hrs	B
	October 7, 2024	40 hrs	A
	October 14, 2024	32 hrs	A
	October 21, 2024	40 hrs	B
	October 28, 2024	40 hrs	B
	November 4, 2024	40 hrs	A
	November 11, 2024	40 hrs	A
	November 18, 2024	40 hrs	B
	November 25, 2024	40 hrs	B
	December 2, 2024	40 hrs	A
	December 9, 2024	40 hrs	A
	December 16, 2024	40 hrs	B

Christmas Break: Week of December 23

B

VACATION ONLY

ROUND 1 BOOK FULL WEEKS ONLY

Indicate Preference by # - B Shift Days shaded

days

	December 30, 2024	16 hrs	A
	January 6, 2025	40 hrs	A
	January 13, 2025	40 hrs	B
	January 20, 2025	40 hrs	B
	January 27, 2025	40 hrs	A
	February 3, 2025	40 hrs	A
	February 10, 2025	40 hrs	B
	February 17, 2025	40 hrs	B
	February 24, 2025	40 hrs	A
	March 3, 2025	40 hrs	A
	March 10, 2025	40 hrs	B
	March 17, 2025	40 hrs	B
	March 24, 2025	40 hrs	A
	March 31, 2025	40 hrs	A
	April 7, 2025	40 hrs	B
	April 14, 2025	32 hrs	B
	April 21, 2025	32 hrs	A
	April 28, 2025	40 hrs	A
	May 5, 2025	40 hrs	B
	May 12, 2025	32 hrs	B
	May 19, 2025	32 hrs	A
	May 26, 2025	40 hrs	A
	June 2, 2025	40 hrs	B
	June 9, 2025	40 hrs	B
	June 16, 2025	40 hrs	A
	June 23, 2025	40 hrs	A