

**Date:** December 5, 2024

**To:** CAMI Assembly (Vehicle & Battery Departments)

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**Production Scheduling Update:**

In order to complete multiple plant engineering and maintenance projects and adjust production levels to align with market demand, CAMI Assembly will be making the following scheduling updates to the December holiday break:

**BATTERY ASSEMBLY**

**BATTERY PACK MAIN LINE PRODUCTION DOWN TIME**

- **Monday, December 16, 2024 to Friday, December 20, 2024**
- **Thursday, January 2, 2025 and Friday, January 3, 2025 (SWW)\***

**\*Battery Superphase Team Members will run all three (3) shifts on January 2<sup>nd</sup> & January 3<sup>rd</sup>, 2025.**

**BATTERY ASSEMBLY PLANT DOWN TIME**

- **Monday January 6, 2025 to Friday, January 17, 2025**
  - All Shifts, All Departments

**VEHICLE ASSEMBLY**

**VEHICLE ASSEMBLY PRODUCTION DOWN TIME**

- **Monday, December 16, 2024 to Friday, December 20, 2024:**
  - All Departments
- **Thursday, January 2, 2025 and Friday, January 3, 2025 (SWW):**
  - All Departments
- **Monday, February 3, 2025:**
  - Adjusted return to two (2) shifts startup

**Skilled Trades Team Members will be required to work during the scheduled down time to support maintenance activities unless informed otherwise by management.**

**TEAM MEMBERS REQUIRED TO REPORT TO WORK WILL BE NOTIFIED BY THEIR SUPERVISOR.**

**TEAM MEMBERS NOT REQUIRED TO WORK:**

- All full-time hourly team members in Vehicle Assembly & Battery Pack Main Line will be coded Layoff for the week of December 16<sup>th</sup> to December 20<sup>th</sup>, 2024.
- All full-time hourly team members in Vehicle Assembly & Battery Assembly will be paid GMCC Holiday pay for December 23, 2024 to January 1, 2025, in accordance with the collective agreement
- Full-time hourly team members (except Battery Superphase) with at least three (3) years of seniority will be eligible to receive Short-Work Week (SWW) Benefits for January 2<sup>nd</sup> and January 3<sup>rd</sup>, 2025, in accordance with the collective agreement.
- All full-time hourly team members in Battery Assembly will be coded Layoff for the week(s) of January 6, 2025 and January 13, 2025.
- Rotating layoffs will continue until January 31, 2025.
- All team members on extended layoff will follow the rotating layoff schedule:
  - A Shift – return to work on January 6 (Day Shift – 7:00am)
  - B Shift – return to work on January 13 (Day Shift – 7:00am)

**For timely updates, please check the following channels daily prior to the start of your shift:**

1. **CAMI Assembly Employee Portal:**  
<https://generalmotors.sharepoint.com/sites/camicommunications>
2. **CAMI Assembly Facebook:** <https://www.facebook.com/groups/CAMIAssembly>
3. **CAMI Assembly TV Screens**

Thank you for your understanding and we appreciate your support,

**Jocelynn Boodram**  
Site HR/LR Director  
CAMI Assembly